





Indiana Office of Community and Rural Affairs

A strategic program that encourages community-driven revitalization of downtown areas in Indiana cities and towns.

#### What is Indiana Main Street

Main Street empowers communities to set their own destinies. While revitalization is challenging work, the Main Street program offers a road-map for locally-owned, locally-driven prosperity

#### **How Does it Work?**

- Grassroots, volunteer-driven nonprofit business.
- Mobilized through teams that reflect the Main Street Four-Point Approach®
- Employs an active board of directors and group of volunteers



## How to apply

- Indiana Main Street applications open annually in November
- Applicants apply for the OCRA's Downtown Network Affiliation (ODAN).
- New Indiana Main Street communities are announced in the spring
- All organizations looking to apply or learn more are required to attend an MS101 Informational Workshop

### **Next Steps:**

- Let your community liaison know that you are interested
- Attend a Regional Informational Workshop (required)

Sign up for OCRA email updates: <a href="www.in.gov/ocra">www.in.gov/ocra</a>
Sign up for IMS email updates: <a href="mailto:ahuff1@ocra.in.gov">ahuff1@ocra.in.gov</a>



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## Indiana Main Street Four Point Approach



**Organization** involves creating a strong foundation for a sustainable revitalization effort, including cultivating partnerships, community involvement, and resources for the district.

**Promotion** positions the downtown or commercial district as the center of the community and hub of economic activity, while creating a positive image that showcases a community's unique characteristics.

**Design** supports a community's transformation by enhancing the physical and visual assets that set the commercial district apart.

**Economic Vitality** focuses on capital, incentives, and other economic and financial tools to assist new and existing businesses, catalyze property development, and create a supportive environment for entrepreneurs and innovators that drive local economies.

Sign up for email updates: www.in.gov/ocra



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## Indiana Main Street Program Levels



**Nationally Accredited Main Street (NAMS):** Organizations currently meeting all Accreditation Standards set forth by the National Main Street Center.

Indiana Accredited Main Street (IAMS): Organizations currently meeting all Accreditation Standards set forth by the National Main Street Center but may lack a paid professional program manager and/or a paid membership to the National Main Street Center.

OCRA's Downtown Affiliate Network (ODAN): Organizations working to build capacity to execute the Main Street Four Point Approach, or groups who prefer to specialize in event-related activities only. Members of ODAN may also be those who are working the Main Street Four Point Approach but do not meet the qualification for OCRA's definition of Historic Preservation Ethic and/or all Accreditation Standards.







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# Roles and Responsibilities

## **Working Board of Directors**

- Fundraisers
- Advocates / Communicates story
- Organizers
- Committee Leaders
- Supporters
- Implements
   plans alongside
   committees

#### **Executive Directors**

- Vision Caster
- Delegator
- Facilitator
- Makes sure the plan is implemented
- Coordinator
- Communicator

#### **Committees**

- The volunteers
- The energizers
- The "boots on the ground" and make it happen kind of team
- The supporters
- The collaborators
- Implements the plans with specific tasks

### **Volunteers**

- Potential future board/committee members
- The story tellers
- The "halfcommitted" mem bers
- The potential connections
- The hands to help where needed

# MS101 Workshops Indiana Main Street







## **New Community ODAN Application Process**

Description: The ODAN application process is a competitive process and only 3 communities are awarded each year.

|      | Jan                                             | Fe | b                 | Mar                                   | Apr               | May                                                                                                                                    | Jun                    | Ju        | ıl                                                                                     | Aug                | Sep           | Oct                    | Nov            | Dec |
|------|-------------------------------------------------|----|-------------------|---------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------|----------------------------------------------------------------------------------------|--------------------|---------------|------------------------|----------------|-----|
|      | Initial Cont                                    |    |                   |                                       | MS101             |                                                                                                                                        |                        | LOI opens |                                                                                        | LOI Due            | Review LOI    |                        |                |     |
|      | Contact                                         |    |                   | Org contacts CL about interest in IMS |                   |                                                                                                                                        | MS101 Info<br>Sessions |           |                                                                                        | LOI opens<br>Aug 1 |               | LOI due to<br>CL 10/31 | IMS invites to |     |
|      | CL informs that                                 |    |                   |                                       | at org must start | with ODAN                                                                                                                              | -                      |           |                                                                                        | Aug I              |               | 33 33, 33              | feedback       |     |
| 022  | MS101 one pager CL sends to or                  |    |                   | g and asks them                       | to review         | Qualify  Baseline regs                                                                                                                 |                        | Org sen   | nds to CL - CL en                                                                      | sures org meets    | baseline regs |                        |                |     |
| 2    | Foundation regs CL sends to o                   |    |                   | g/advise must m                       | neet to apply     | Baseline regs Org sends to CL - CL ensures org meets baseline regs  Recommendation CL notifies IMS of their recommendation to proceed. |                        |           |                                                                                        | ,55545             |               |                        |                |     |
|      | MS101 info session CL notifies of Org attends s |    |                   | dates/locations<br>ession             |                   |                                                                                                                                        |                        |           | invites org to send a Letter of Intent(LOI) – Must<br>eet qualifications to submit LOI |                    |               |                        |                |     |
|      |                                                 |    |                   |                                       |                   |                                                                                                                                        |                        |           |                                                                                        |                    |               |                        |                |     |
|      | Application Due Appl<br>Feb 15 Score            |    | ications<br>ed    | Announce                              |                   |                                                                                                                                        |                        |           |                                                                                        |                    |               |                        |                |     |
| 2023 | 0 11                                            |    | Scores<br>cations |                                       |                   |                                                                                                                                        |                        |           |                                                                                        |                    |               |                        |                |     |
|      |                                                 |    |                   |                                       |                   |                                                                                                                                        |                        |           |                                                                                        |                    |               |                        |                |     |

# MS101 Workshops Indiana Main Street







#### IAMS Accreditation Process - Part One

Description: Part One consists of applying to participate in a 1-year probationary period. Organizations must be an ODAN for at least one year before eligible to apply.

|    | Jan                                                                     | Feb |                 | Mar                           | Apr                     | May                                             | Jun                                          | Jul                     | Aug           | Se                                                     | p                                              | Oct                           | Nov      | Dec |  |  |
|----|-------------------------------------------------------------------------|-----|-----------------|-------------------------------|-------------------------|-------------------------------------------------|----------------------------------------------|-------------------------|---------------|--------------------------------------------------------|------------------------------------------------|-------------------------------|----------|-----|--|--|
|    | Initial Contact                                                         |     |                 |                               |                         |                                                 |                                              |                         |               | IAMS Probationary Process – Opens Aug. 1               |                                                |                               |          |     |  |  |
|    | Contact                                                                 |     | Org             | contacts CL                   | Baseline <u>regs</u>    |                                                 | Org sends to CL - CL ensures org STILL meets |                         |               |                                                        |                                                |                               |          |     |  |  |
|    |                                                                         |     |                 | nforms that org               | baseline                |                                                 |                                              | ,0000                   |               |                                                        |                                                |                               |          |     |  |  |
|    | Self Assessment CL sends assessme                                       |     |                 |                               |                         | outionary perior                                |                                              |                         | Self Assessme | ent                                                    | Org sends to CL complete                       |                               |          |     |  |  |
| 1  |                                                                         |     |                 |                               | -                       | ring period                                     |                                              |                         | LOI           |                                                        | CL invites org to send a Letter of Intent(LOI) |                               |          |     |  |  |
|    | 1-year probationary<br>period required                                  |     | CLE             | xpiains must m                | eet IAMS <u>regs</u> di | uring period                                    |                                              |                         | LOI Due 12/3  | LOI Due 12/30 CL sends completed LOI and Self Assessme |                                                |                               | sment to |     |  |  |
|    |                                                                         |     |                 |                               |                         |                                                 |                                              |                         |               |                                                        | IMS                                            | ·                             |          |     |  |  |
|    | Review and Determination                                                |     |                 | Announce                      | Prep Mtg                |                                                 | Reporting                                    |                         |               |                                                        | Reporting                                      |                               |          |     |  |  |
| 20 | Review IMS invites to participate in IAI year probationar declines with |     |                 | ate in IAMS 1<br>bationary or |                         | IMS meets wi<br>explain expect<br>- Quarterly i | ctation<br>reporting                         | Quarterly reporting due |               |                                                        |                                                | Quarterly<br>reporting<br>due |          |     |  |  |
|    |                                                                         |     | clines<br>edbac |                               |                         | - Must attend 1<br>Community Exchange           |                                              |                         |               |                                                        |                                                |                               |          |     |  |  |
|    | 2 admitted per Process<br>year compet                                   |     |                 | -                             |                         | - How to pre                                    | •                                            |                         |               |                                                        |                                                |                               |          |     |  |  |
|    |                                                                         |     |                 |                               |                         |                                                 |                                              |                         |               |                                                        |                                                |                               |          |     |  |  |

# MS101 Workshops Indiana Main Street







### IAMS Accreditation Process - Part Two

Description: Part Two consists of graduating from probationary period and completing a full day assessment. IAMS accreditation will be determined at the end of Part Two.

|      | Jan                                                                                             | Feb | Mar                                              | Apr                                | May | Jun | Jul                           | Aug           | Sep         | Oct                                                                              | Nov       | Dec |  |
|------|-------------------------------------------------------------------------------------------------|-----|--------------------------------------------------|------------------------------------|-----|-----|-------------------------------|---------------|-------------|----------------------------------------------------------------------------------|-----------|-----|--|
|      | Reporting                                                                                       |     |                                                  | Reporting                          |     |     | Reporting                     | Accreditation | Process – O | ens Aug. 1 – LOI [                                                               | Due 12/30 |     |  |
| 2024 | Quarterly reporting due                                                                         |     |                                                  | Quarterly<br>reporting<br>due      |     |     | Quarterly<br>reporting<br>due | LOI           |             | Org sends LOI to IMS with the intention to graduate from the probationary period |           |     |  |
|      |                                                                                                 |     |                                                  | duc                                |     |     |                               | Self Assessme | ent Org     | Org sends updated <u>self assessment</u> to IMS                                  |           |     |  |
|      |                                                                                                 |     |                                                  |                                    |     |     |                               |               |             | Reporting Quarterly reporting due                                                |           |     |  |
|      | Review                                                                                          |     | Assessment                                       | Announce                           |     |     |                               |               |             |                                                                                  |           |     |  |
| 2025 | participate in full day assessment or declines with feedback  Reporting  Quarterly reporting  W |     | Full day in<br>person<br>assessment              |                                    |     |     |                               |               |             |                                                                                  |           |     |  |
|      |                                                                                                 |     | Determine                                        | D                                  |     |     |                               |               |             |                                                                                  |           |     |  |
|      |                                                                                                 |     | Accept as<br>or decline<br>w/opt 1<br>addtl year | Reporting  Quarterly reporting due |     |     |                               |               |             |                                                                                  |           |     |  |